

City of Mesa Library Advisory Board Meeting

Date: September 19, 2006
Time: 6:30 p.m.
Location: City of Mesa Main Library
64 E. 1st. Street

Members Present

Michael Yates
Alyssa Ratledge
Kay Henry
Jaime Herrera
Doug Gerlach
Sharon Corea
Cheryl Laflen
Maria Mancinas
Liz Purtell

Staff Present

Kate Havris
Heather Wolf
Perla Anderson
Dawn Kucerak

Members Absent

Guests Present

AGENDA ITEM	DISCUSSION
Call to Order	Library Director Heather Wolf called the regular monthly Meeting of the City of Mesa Library Advisory Board to order at 6:35 p.m. on September 19, 2006.
Approval of Minutes	Heather moved and Cheryl Laflen seconded that the minutes of the May 23, 2006 regular meeting be approved as presented. Motion passed, all voting yes.
Public Comments	There were no public comments.
Director's Report	<p>Before the Director's report, Heather had the board members introduce themselves with reference as to their background and "why" they are on the Library Advisory Board.</p> <p>Heather discussed some of the highlights of the August Division Director's Report including:</p> <p>Staff shortages. People helping out in other areas and branches.</p> <p>Staff retreat. Some staff members were honored with anniversary certificates for years of service. Staff presented skits from their areas. Special guest, Pat Wagner presented on stress management and supervisors attended an afternoon session on strategic planning with Pat Wagner.</p> <p>Budget News. It was recently discovered that the library has \$4 million dollars in impact fees. However, details are still being worked out as to how and if the funds can be used. Discussion from the board members ensued about the usage of the fees. Heather will keep the board up to date as new information develops.</p>

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	<p>Service Trends. The branches continue to show a decline in patrons. Jaime inquired as to “where are people going?” Heather responded that because of the reduction in operation hours, patrons are probably going to neighboring cities.</p> <p>Positions are now being filled. The hiring freeze is now over and requisitions are in progress to fill many vacant and necessary positions. It is estimated that 30 FTE positions were lost.</p> <p>Jaime wanted to know about the abandoned vehicle. Heather explained to the board about the communication breakdown with the Mesa PD. Ultimately, it is the PD’s responsibility to remove abandoned vehicles.</p> <p>At the request of the board members, it was requested that the monthly Division Director’s report be e-mailed to them as available.</p> <p>Doug asked how long the branches had been without security? Heather responded that Municipal Security staff was reduced as part of the city’s budget cuts. Currently, the branches are visited by roving security officers.</p> <p>It was noted that for some reason, this year’s teens seem to be more “rambunctious” than other years and that big groups have had to be escorted out and at least one person has been temporarily banned.</p> <p>Cheryl commented that even though DR is next to a police station, it is usually not being manned.</p>
<p>YAAC Report</p>	<p>Alyssa informed the board that during the summer months, she had to break the news of why the summer reading program was cancelled to many patrons.</p> <p>On October 21, 2006 YAAC and the Friends are having a book sale. Alyssa explained to the board that the majority of the books come from private donations with a small portion coming from the library because of date or lack of use. When books are donated, we put them to good use. Those that are appropriate for the collection are kept for the library. Others are used for the book sale and we donate still others to different public facilities such as juvenile detention centers, hospitals, and rural libraries.</p> <p>October 16, 2006 is the last time they are doing the Teens Top 10.</p> <p>Cuentos Storytime is restarting.</p>
<p>Friends of the Library Report</p>	<p>None.</p>
<p>Action Item:</p>	<p>Heather informed the board that a new board chair needed to be elected. Doug Gerlach volunteered and was unanimously elected as the 2006/2007 Library Advisory Board chair.</p>

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Budget Update	<p>Heather advised the board that the budget is fairly stable. A hand-out from the Mid-Manager’s meeting was provided to the board for their review. (See attached handout.) Among some of the items Bryan Raines, Financial Services Manager discussed, was that because of the heavy reductions implemented this year, the City is in a much more balanced position and projections for sales tax revenues are good.</p> <p>The MCC/Library project is still being discussed. The City is working with MCC to get their vision update.</p> <p>Doug asked if the reduced library hours are set and permanent? Heather’s response was “Yes.”</p>
Announcements	None.
Adjournment	<p>Cheryl Laflen moved and Jaime Herrera seconded that the meeting be adjourned. The meeting was adjourned at 7:35 p.m.</p> <p>The next meeting will be held on January 16, 2006 at 6:30 p.m. in the Main Library Boardroom, 64 E. 1st. Street.</p>

Heather Wolf, Library Director